



## Georgia Department of Transportation Emergency Utility Permit Checklist

The correct format is Date (MMDDYYYY) + County code (###) + Area or District Number (A# or D#) + Number (###) + E

Emergency Permit Number: \_\_\_\_\_ County: \_\_\_\_\_

Company Name: \_\_\_\_\_ Caller's Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail (if available): \_\_\_\_\_ Route Number: \_\_\_\_\_

Location: \_\_\_\_\_

Description: \_\_\_\_\_

The following checklist will be filled in by the Area Engineer, Inspector or Authorized Personnel. The checklist information (if Emergency Permit is issued) shall be entered in the GUPS system within 48 hours so that the District Office can verify that an official Emergency Permit will be filed by said company. Please file and retain this document in your office for one year. Provide details for any additions or exclusions on the back of this checklist.

### Underground Services (Pipelines, Conduits, Power, Cables or Other Facilities)

What type of facility (Water/Sewer/Gas/Power/Cable): \_\_\_\_\_ What size is the facility (Inches): \_\_\_\_\_

When was the problem first noticed: \_\_\_\_\_ Is it main or Service Line: \_\_\_\_\_

Type of material the facility is made of: \_\_\_\_\_ How deep is the facility (Feet): \_\_\_\_\_

Are any travel lanes going to be shut down: \_\_\_\_\_ If so how many: \_\_\_\_\_

Will the pavement be cut: \_\_\_\_\_ If so how big of an opening (Area): \_\_\_\_\_

Pressure (PSI): \_\_\_\_\_ Does it involve a GDOT Structure (Bridge, Wall or Sign Structure): \_\_\_\_\_

### Above Ground Services (Poles, Hydrants, Cabinets or Other Facilities)

Reason for replacement (Wind Damage, Hit by Vehicle, Broken, other): \_\_\_\_\_

Description of facility: \_\_\_\_\_ Height of facility (Feet): \_\_\_\_\_

Will the facility be replaced at the same location: \_\_\_\_\_ If yes, consider an improvement to clear zone to prevent future damages to facility.

Will the facility be replaced closer to the roadway: \_\_\_\_\_ If so, distance from E.O.P. (Feet): \_\_\_\_\_

Are any travel lanes going to be shut down: \_\_\_\_\_ If so how many: \_\_\_\_\_

Will any transfers be needed by other attachées: \_\_\_\_\_ If so, who: \_\_\_\_\_

Based on the information received this Emergency Permit Request was:

Approved ☐

Declined ☐

Emergency Permit Determined By: \_\_\_\_\_

Date: \_\_\_\_\_

Signature